

Weoi Shyong Lee

Mr

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Personal Details

Date of Birth: 1985-10-04

Work Experience

Self employed

GRAB Sdn Bhd-selangor

2023 to Present

i working as grab driver after closed down the family business .

Self Employed

selangor

2021 to 2023

Helping in family hawker business since my father fall sick and my mother cant support the business alone. closed down at year 2023 because the price of raw material increased.

Warehouse Executive

LSK Mattressworld Sdn Bhd-Klang

April 2019 to March 2021

- Received stock from production team as well as supplier to stock into warehouse
- Generate barcodes to be attached to incoming received stocks
- Key in to system for the received stock and invoice
- To liaise with logistic team for the arrangement of the goods deliveries to customer
- To conduct monthly stock takes.

Warehouse Executive

Kienward Hardware Sdn. Bhd.-Shah Alam

October 2014 to March 2019

- Control and maintain record of all stock transactions.
- Ensuring good housekeeping of the working area.
- Plan, organize, monitor and control to ensure a good and safe storage system.
- Delivery order and invoice handling through UBS system.
- Stock Purchasing
- Arrange and dealing with shipping forwarding company in delivering stock to East Malaysia .

Plant Supervisor

LLC Rimbunan Hijau Russia-Russia

February 2012 to February 2014

- Control and maintain record of all stock transactions.
- Ensuring good housekeeping of the working area.
- Monitor and coordinate with Russia contractor and China contractor

Warehouse executive

Kienward Hardware Sdn Bhd-Shah Alam

January 2011 to February 2012

- Control and maintain record of all stock transactions.
- Ensuring good housekeeping of the working area.
- Plan, organize, monitor and control to ensure a good and safe storage system.
- Delivery order and invoice handling through UBS

Sales Executive

Apex Knowledge Sdn. Bhd.-Shah Alam

July 2009 to August 2010

- Customer relationship building
- Research the market and related products
- Presenting the product in a structure professional way face to face
- Meeting arrangement with potential customer to boost company income

Service Supervisor

Don Kaiten Japanese Restaurant-KLang Selangor

June 2004 to June 2009

- Planning, recruit and training for service staff.
- Resolve customers complaints.
- Prepare daily and monthly sales report.
- Inspect restaurant cleanliness by ensuring the sanitary practices on food handling and personal hygiene are followed.
- Stock level checking to ensure smooth daily operation.
- Prepare cost control report to minimize costs and maximize revenue.
- Schedule maintenance for restaurant equipment and machinery.
- Restaurant menu and promotion planning.

Education

Liberal Art (STPM)

SEKOLAH MENENGAH KEBANGSAAN TINGGI KLANG-Klang Selangor

April 2002 to April 2004